

# GEAUGA COUNTY MAILBOX INSTALLATION POLICY

Effective: March 1, 1990

The laws of the State of Ohio provide for the removal of obstructions within the county highway system right-of-way. The following policy should govern the type and installation of mailbox units and mailbox supports within the rights-of-way in Geauga County.

All mailbox units shall comply with the United States Postal Regulations and with the following:

1. The mailbox unit shall be entirely of plastic and/or lightweight galvanized steel/aluminum construction. Newspaper delivery boxes shall be of the same type of construction and of minimum dimensions suitable for holding newspapers.
2. The post shall be a single 4-inch x 4-inch diameter wooden post or a metal post no greater than 2 inches in diameter and no more than 24 inches into the ground. Mailbox supports shall not be set in concrete or be permanently affixed in any manner.
3. Multiple mailbox units of more than two (2) boxes may not be mounted on one support.
4. The door of the mailbox shall be placed a minimum of 4 inches outside the shoulder portion of the highway. When a mailbox is installed in the vicinity of existing guardrail, it shall be placed behind the guardrail unless otherwise approved by the Geauga County Engineer.

The suggested type of installation consists of a yielding support with a box of lightweight galvanized steel and/or plastic construction. Drawings are attached for further reference.

# MAILBOX DETAIL

NOT TO SCALE

