



Geauga County Engineer

Andrew W. Haupt, PE, PS
12665 Merritt Road
Chardon, Ohio 44024
Phone: 440-279-1800
geaugacountyengineer.org
RETURN TO: GCEPermits@geauga.oh.gov

HIGHWAY USE PERMIT APPLICATION

<u>For Geauga County Use Only</u>	
Received Date.	_____
Fee: \$30.00	
*Make Checks Payable to: Geauga County Engineer	
<input type="checkbox"/> Check# _____	<input type="checkbox"/> Cash

Available online at www.geaugacountyengineer.org
This form is fillable online.

PERMITS ARE VALID FOR SIX MONTHS FROM ISSUE DATE. A new application and fee will be necessary if the work is not completed within the specified time frame.

APPLICANT INFORMATION:

Name: _____ Utility Company: _____
 Address: _____ Email: _____
 Phone: _____ 24 Hour Contact Name/Number: _____
 Work Performed by: Applicant Sub. Contractor

CONTRACTOR INFORMATION: *Only to be completed if Sub. Contractor Box Above is checked*

Contractor Name: _____ Company: _____
 Address: _____
 Phone: _____ Email: _____

PROJECT LOCATION: *One application per project*

Utilities to be installed on (N, S, E, W) _____ side of Road name _____. Township _____
 Underground Installation: Depth of trench _____ inches. Length of line _____ feet. Kind of pipe _____. Size _____ inches.
NO structures will be permitted to be in the flowline of ditches and waterways. Minimum Bore Depth 42". Install minimum 42" under or go around structures and culverts unless otherwise required.

If proposed installation requires opening of the pavement, give the following information:

- Conditions necessitating opening of payment: _____
- The opening in the pavement will be _____ feet long by _____ feet wide and _____ feet deep.
- Pavement is to be replaced by: _____ as directed and to the complete satisfaction of the Geauga County Engineer.

If the proposed installation requires the construction of bore pits, give the following information:

- Distance bore pits will be constructed off edge of pavement _____ feet.
- Size of bore pits _____ feet long by _____ feet wide by _____ feet deep.

If the proposed utility requires construction parallel to the edge of the pavement, give the following information:

- Distance construction will occur off the edge of pavement _____ feet. Average width of open trench _____ feet.
- Average depth of trench _____ inches. **(Minimum 42")**

Anticipated Construction Start Date: _____ Anticipated Completion Date: _____

Lane Closure Required for Work? Yes No Total distance of project _____

***REQUIRED: Call 440-279-1800 or Email GCEPermits@geauga.oh.gov once job is complete for final inspection and permit closure. Bond will remain active for one year.**

The Permittee shall assume all liability for and save the County of Geauga, its agents and its employees harmless from any and all claims for damages, actions or courses of action arising out of the work to be done herein and the continuing uses by the Permittee, including but not limited to the placing, constructing, reconstructing, maintaining and using of said utility under this application and permit for construction. (I, We) the undersigned herewith accept the terms and conditions of the regulations as laid down by the Geauga County Engineer and agree to fully comply therewith to the satisfaction of the County Engineer.

Applicant Signature: _____ **Date:** _____

Application WILL NOT be processed without applicant signature

<u>For Geauga County Use Only</u>	
Notes:	_____
Approved:	
Geauga County Inspector _____	Date _____
Final Inspection Approved:	
Geauga County Inspector _____	Date _____
Bond Released <input type="checkbox"/>	